JISC DATA DISSEMINATION COMMITTEE
Friday, June 25, 2021, 9:30 a.m. – 9:55 a.m.
Zoom Teleconference
URL: provided via invite

DRAFT MEETING MINUTES

Members Present
Judge John Hart, Chair
Judge Scott Ahlf
Ms. Barbara Miner
Ms. Paulette Revoir
Judge Lisa Worswick
Judge Kathryn Loring
Judge Robert Olson
Dave Reynolds

Staff Present
Phil Brady, Contracts Manager
Kevin Cottingham, Data Dissemination Administrator
Michael Keeling, ISD Operations Manager
Jan Nutting, Public Records Officer
Brandy Walker, MSD Administrative Secretary

Guests Present
Susanna Parker of Data Driven Safety
Lt. Col. Sebastian N. Andres of the National Guard
Sgt. Bryan Barrozzo of the National Guard

0. Call to Order

Judge Hart called the meeting to order at 9:31 a.m. on June 25, 2021. All present were welcomed.

1. April 23, 2021 Meeting Minutes

A motion was made, and seconded, to approve the April 23, 2021, meeting minutes with the correction of the typo in the members present and the addition of the year in item 4. The motion passed unanimously. Judges Olson and Loring abstained.

2. Request for Fee-Waived JIS-Link site by Data Driven Safety

Data Dissemination Administrator Cottingham presented a request from Data Driven Safety (DDS) in regards to waiving the service fees. DDA Cottingham reported that in November 2020, King County District Court implemented their own case management system and as a result, some of AOC's data dissemination processes were affected. Although the agency is working to fully report the court's data, some can only be accessed through JIS-Link. Data Driven Safety queries around 20-30 records in JIS-Link per month, and are requesting to have the fees waived in order to bridge the gap.

Ms. Barbara Miner suggested denying the request, since AOC is currently working to get the system up and running. Although there is no date set for when that will happen, it is in process. She further mentioned that AOC is not selling data, and that because of the increased usage in the system, charging higher cost recovery fees is needed.

Ms. Miner moved to deny the request, and Judge Olson seconded. The motion passed unanimously.

3. Regarding the Washington National Guard's Elevated JIS-Link Site

DDA Cottingham presented a topic brought to the committee's attention by Dave Reynolds regarding the Washington National Guard's use of their access level to JIS-Link and JABS for doing background checks, recommending that the DDC both bar the National Guard from conducting background checks using their elevated site and terminate the existing site. Currently, the National Guard has level twenty-two (22) law enforcement access, and internal notes show that recruiters have been using it for background checks since at least 2011. However, no documentation allowing for background checks can be found, and users of elevated sites are typically barred from using their access for background checks. Because they have access to JABS, they can see JUVIS numbers, and have used their access to request confidential records from courts. Lt. Col. Andres stated that the National Guard uses their access to assist applicants in joining the military. With public access, they cannot see JUVIS numbers, which indicates if a person may have been involved in confidential cases. This allows the recruiter to prompt the applicant for disclosure, to keep them from disqualifying themselves later in the military entrancing process—once discovered, an incomplete application will automatically require the military to discharge the individual due to failure to disclose, even if they forgot or thought the charges had been sealed. Lt. Col. Andres said he would like to make sure the National Guard is not losing people due to honest mistakes, and the Guard has not yet found a new method of accessing the information needed.

Judge Worswick felt there wasn't enough information provided to make a decision, today, and asked if they should table the subject until the next meeting. A motion was made to table the subject until the next meeting, leaving the National Guard with the same level twenty-two (22) access. Judges Worswick, Judge Olson and Judge Ahlf voted in favor. Ms. Miner, Judge Loring, Ms. Revoir, Judge Hart and Mr. Reynolds opposed. The motion did not pass.

Judge Hart agreed that the matter needed further research and discussion. Ms. Revoir said she was not comfortable with the National Guard continuing to use the system with the elevated access before the next meeting. A motion was made to table the topic until the next meeting while reducing the Guard's access to public access until readdress. Judge Worswick and Judge Olsen opposed, all others voted in favor. The motion passed.

4. Other Business

Hearing no other business for discussion, the June 25, 2021, DDC meeting was adjourned at 10:12 a.m. The next DDC meeting will take place via Zoom Video Conference on August 27, 2021.

DRAFT